

# APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.



# MESA

## COUNTRY CLUB

PERSONAL	Last Name	First	Middle	Today's Date
	Street Address			Home Phone
	City, State, Zip			Cell Phone
	Have you ever applied for employment with us? Yes _____ No _____ If yes: Month and Year _____			Email address
	Position Desired			Pay Expected
	Apart from absence for religious observance, are you available for full-time work? Yes _____ No _____ If not, what hours can you work? _____			Will you work overtime if asked?
	Are you a United States Citizen? Yes: _____ No: _____ If no, are you legally authorized to work in the U S? Yes: _____ No: _____			When will you be available to begin work? _____
	Other special training or skills (languages, machine operation, etc.)			

CRIMINAL	NOTE: Answering yes to the next two questions does not constitute an automatic bar to employment. Factors such as your age at the time of the offense, the seriousness and nature of the violation, and rehabilitation will be taken into account. Do not include minor traffic citations other than driving under the influence (DUI), convictions for which the record has been sealed or expunged, any conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed, referrals to and participation in any pre trial or post-trial diversion programs in answering these questions.
	Have you ever pled guilty or no contest to or been convicted of a misdemeanor or a felony? YES _____ NO _____ If yes, please give the date(s) and details. _____
	Have you ever been arrested for any matters for which you are out on bail or on your own recognizance pending trial? YES _____ NO _____ If yes, please give the date(s) and details. _____

EDUCATION	School	Name and Location of School	Years Attended	Course of Study	Did you Graduate	Type of Degree or Diploma
	Graduate				Yes _____ No _____	
	College				Yes _____ No _____	
	Business/Trade Technical				Yes _____ No _____	
	High School				Yes _____ No _____	

Membership in Professional or Civic Organizations	
(Exclude those which may disclose your race, color, religion or national origin)	

EMPLOYMENT	Company Name	Telephone ( )
	Address	Employed - (Month and Year)
	Name of Supervisor	Telephone: ( ) Can we contact? Yes ___ No ___
	State Job Title and Describe Your Work	Weekly pay Start _____ Last _____
		Reason for leaving
	Company Name	Telephone ( )
	Address	Employed - (Month and Year)
	Name of Supervisor	Telephone: ( ) Can we contact? Yes ___ No ___
	State Job Title and Describe Your Work	Weekly pay Start _____ Last _____
		Reason for leaving
Company Name	Telephone ( )	
Address	Employed - (Month and Year)	
Name of Supervisor	Telephone: ( ) Can we contact? Yes ___ No ___	
State Job Title and Describe Your Work	Weekly pay Start _____ Last _____	
	Reason for leaving	

REFERENCES	Full name:	Relationship:		
	Company	Phone:		
	Address	City	State	Zip
	Full name:	Relationship:		
	Company	Phone:		
	Address	City	State	Zip
	Full name:	Relationship:		
	Company	Phone:		
	Address	City	State	Zip

**PRE-EMPLOYMENT DRUG TEST**

Mesa Country Club promotes and enforces a drug-free work environment.

All applicants / prospective employees are required to take a pre-employment drug test.

Initial \_\_\_\_\_

**DISCLAIMER AND SIGNATURE**

The information provided in this application for employment is true, correct, and complete. If you employ me, any mis-statement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment creates no obligation upon the employer to continue to employ me in the future.

Signature \_\_\_\_\_

Date \_\_\_\_\_